

**Hospice of the Valleys**

Festival Drive, Blaenau Gwent, Ebbw Vale, NP23 8XF

**Location: HOTV shops. Customers homes.**

<b>Title :</b> Van Crew Covid19	<b>Date of Assessment :</b> 22/06/2020	<b>Risk Assessor :</b> Justin McCarthy
<b>Risk Assessment Reference :</b>	<b>People involved in making this assessment :</b> Shaun Baker, Toby Smith (Peninsula, Health and Safety Consultant )	
<b>Task/ Process :</b> Delivery and collection of supporter purchases or donations	<b>People at Risk :</b> Employees, Volunteers	

**Hazard : Infection** Covid19 infection. Risk of spreading the virus. The shop manager arranging bookings to ensure the supporter/customer home is not in isolation or shielding and that no person has Covid19 symptoms. Safeguard staff and volunteers.

**Control Measures:**

1. Van crew issued with face shield, gloves, aprons and hand sanitiser. Van crew must not enter dwelling, collection and delivery to front door only. Shop manager must call ahead to confirm nobody at the address is displaying symptoms, or is isolating or shielding

<b>Documents Associated with this Risk Assessment:</b>	
<b>Review Date :</b> 22/06/2021	<b>Reviewer :</b> Justin McCarthy